**PPG Meeting  
Monday 17th April 2023  
7pm at Bedwell Medical Centre**

In attendance:  
***BMC Representatives:***Nicky Ayriss, P.A to Practice Manager; Tracy Paul, PCN Care Co-Ordinator; Dr Jayabalan PPG Lead

Matt Charles, (Virtual) PCN Transformation Manager.***Patients:***RW (Chair); JH; SK.

***Patients, apologies but on circulation list:***M.B, E.B, K.L, P.M, L.N, C.O, H.R, J.S, G.R, O.L, A.L, A.S, M.G, P.H, A.M

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|  | * Started off the meeting with a Virtual presentation from Matt Charles, with an overview of the Stevenage South PCN and Various Roles within the PCN. There are 4 surgeries withing the Stevenage South PCN, Bedwell and Roebuck, King George, Knebworth and Marymead, and Shephall. Matt went on to explain some of the roles, First Contact Physio, Clinical Pharmacist, Pharmacy Technician, Care Co-Ordinator and Social Prescriber. There is also a Project Team which consists of Dan Taylor who runs the covid vaccinations, and the Home Access Team, Lauren McNicholas who runs the care home projects and Kerry O’Connor who oversees the health and wellbeing for the patients at the Novotel in Stevenage. |  |
|  | * Introductions within the room as Dr Jayabalan was present. * Dr Jayabalan was interested in how RW became involved in the PPG, to which RW explained he joined 15 years ago after he had issues himself with the surgery. * JH mentioned she recently had called the surgery and left messages for call backs, I (Tracy) gave JH my Mobile Number for future use. |  |
|  | **Declarations of Interest:**   * RW explained the Declarations of interest, no one at the group had any declarations of interest. |  |
|  | **Minutes/Matters arising from Last Meeting on 13th March**   * AM was not present today but had explained to Tracy that she had given out leaflets to a lot of local shops around the area, including Bedwell Community Centre, two local schools, library, council offices, Indoor Market and many more. There was also a spring event at the community centre on 1st April. Allison had delivered our new roller banner to display there, and JH, whilst promoting the community centre also spoke about the PPG. Unfortunately nobody new turned up to the meeting on Monday, but thankyou AM and JH for all your hard work. * JH bought in a Health & Wellbeing Newsletter that is produced by the Stevenage Borough Council. Dr Jayabalan was interested in reading through this leaflet and a copy was kept. * Dr Jayabalan mentioned that she thought it was a good idea that we do send text messages to our patients to let them know about the PPG. * JH asked if more information about the Webinars with the ICB can be put on the next agenda. * JH wanted clarification of the appointments at the extended access. These were explained.   **Practice Updates:**   * New telephone system has gone live at the practice on 19th April. * Facebook/Twitter: is in the process of being set up by SK. * Car Parking: RW mentioned the problem with parking at the surgery, asked if anyone had any suggestions on better parking, RW thought it may be an idea to try and get a gate put into Bedwell carpark via Noah’s Ark car park. * Covid Vaccinations are starting back this week on Thursday 20th at the Roebuck Surgery for 75 and overs and care homes.   **Lloyds Pharmacy:**   * RW spoke about Lloyds pharmacies closing down and Dr Jayabalan explained the process on repeat scripts.   **PCN Activity:**   * Matt advised he is prepared to fund a hall for a presentation for all 4 surgeries. Dr Jayabalan suggested a presentation on Immunisations as this is where she feels the uptake is low on.   **A.O.B**   * Next Meeting, Dr Jayabalan suggested a meeting during the day rather than evening. We understand that this will not suit everybody, so was suggested that this be tried and tested.   Next Meeting  Tuesday 23rd May at 1pm at  Roebuck Surgery |  |